



Exhibitor Order Form

Blitz Communications Ltd

Contracted on site provider of Audio-Visual rental and staging to Manchester Central

EVENT NAME:

EVENT DATE:

Audio Visual Equipment Hire

All Exhibitors must complete this form to order AV equipment during the above named event.

Please ensure completed forms are faxed to Blitz Communications Ltd on +44 (0)161 832 8476 or email tbailey@blitzcommunications.com by: 24th February 2012

Item Description	Price Per Event	Quantity	No. of Days	Total (£)
Laptop PC hire (standard) (configured and supported on site)	£120.00		2	
30" / 32" LCD Screen (inc stand)	£180.00		2	
42" Plasma Screen (inc speakers and stand)	£230.00		2	
50" Plasma Widescreen (inc speakers and stand)	£280.00		2	
61" Plasma Widescreen (inc speakers and stand)	£460.00		2	
65" Plasma Widescreen (inc speakers and stand)	£600.00		2	
DVD Player	£35.00		2	
Stand Sound System (inc headset or handheld microphone)	POA		2	
Bespoke Requirements (available on request)	POA		2	
Dedicated Show Technician An additional installation technician may be required depending on event circumstances and timing.	£520.00		2	
*Non-dedicated Show Technician (dependent on requirements)	FOC		2	

* Installation charges may apply - please speak to our on site representative.

This list of equipment is not exhaustive - please speak to our on site representative for a bespoke quotation.

Blitz contact details:

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SUB TOTAL

VAT @ 20%

TOTAL

Event Details	
Event Title:	
Stand Name:	Stand Number:
Stand Contact:	
Stand Contact Email:	

Invoice Contact Details		
Title:	First Name:	Last Name:
Company Name:		
Invoice Address:		
Country:	Post Code:	
Telephone:	Fax:	
Email:		

Payment Details			
<input type="checkbox"/>	Credit / Debit Card number: <small>(AMEX payments carry a 4% surcharge)</small>		
<input type="checkbox"/>	Name: <small>(as shown on card)</small>	Expiry:	Start Date:
<input type="checkbox"/>	Card Type:	Issue:	Authorisation Number:
<input type="checkbox"/>	Card Holder's Signature:		
<input type="checkbox"/>	Card Holder's Address:		
<input type="checkbox"/>	Cheques must be sent with order form and made payable to 'Blitz Communications Ltd'		
<input type="checkbox"/>	BACS Transfer Please allow 3-4 working days	Account Name Blitz Communications Ltd National Westminster Bank PO Box No 4 RY 250 Regent Street London W1A 4RY Sort Code: 56 - 00 - 27 Account No: 58301011	
<input type="checkbox"/>	CHAPS Transfer Please allow 1-2 working days		
NB: You are responsible for international transfer charges. Any unpaid balance will be debited from your account.			

Standard Terms:
<ul style="list-style-type: none"> • All orders are subject to confirmation. • Full and cleared payment is due no later than 7 days prior to event. • No orders will be delivered without payment. • If you wish to order via credit card but do not want to put credit card details on this form, please contact us. • On receipt of all hire equipment the customer accepts full liability for loss or damage. • This document forms an agreement with Blitz Communications Ltd for services and equipment.